

**Role:** Head of Enactus

**Department:** Union of Students

**Duties & Responsibilities:**

- Responsible for the overall leadership and management of the Enactus team
- Coordinate its activity
- Be the main point of contact for Enactus UK
- Ensure tasks are delegated and completed
- Chair weekly committee meetings
- Chair monthly full-team meetings
- Ensure the Enactus team is represented at the National Comp and Expo

**Time Commitment:**  
Varying throughout the year

**Responsible to:**  
Enactus UK

**Ideal personal Qualities:**

- Great organisational skills
- Driven and motivated
- Being able to motivate others
- Good leadership skills
- Good communication skills
- Able to balance multiple projects at once
- Experience in social enterprise projects

**Opportunity:**

- A unique opportunity to be a leader in a social enterprise setting, leading community-based projects
- To be engaged with the worldwide network of Enactus
- To be engaged with the Union of Students

**Benefits:**

- Gain a wide range of practical skills that will make you more employable
- Practical experience of leading a team
- Practical experience project management
- Opportunity to participate in the Enactus National Competition and Expo
- Gain experience in community work

**Beneficial Previous Experience:**

- Experience of leading a team
- Passion for combatting social issues

**Training and Support:**

- You will have access to a wide range of training by the Union including training conference and multiple skills based workshops
- Training resources from Enactus

**Skills Gained:** Participating in this opportunity will enable you to develop and practice the following skills (marked \*)

- \* **Written Communication**
- \* **Verbal Communication**
- \* **Delegation**
- \* **Decision Making**
- \* **People Management**
- \* **Negotiation**

- \* **Teamwork**
- \* **Time Management**
- \* **Financial Management**
- I.T.**
- \* **Organisation / Planning**
- Marketing**

**Role:** Deputy Head of Enactus

**Department:** Union of Students

**Duties & Responsibilities:**

- Responsible for supporting the Team Leader and assisting in all matters under the instruction of the Team Leader
- In the absence of the Team Leader, standing in as the main point of contact for Enactus UK and various support network members
- Conduct all internal executive correspondence, minutes, and other clerical requirements of the Executive Committee
- Send out weekly newsletters to members, including relaying messages from Enactus UK and other partners
- Inform project leaders and members of any deadlines set by Enactus UK

**Time Commitment:**  
Varying throughout the year

**Responsible to:**  
Head of Enactus

**Ideal personal Qualities:**

- Great organisational skills
- Driven and motivated
- Being able to motivate others
- Good leadership skills
- Great communication skills
- Able to balance multiple projects at once
- Experience in social enterprise projects

**Opportunity:**

- A unique opportunity to be a key figure in a social enterprise setting, leading community-based projects
- To be engaged with the worldwide network of Enactus
- To be engaged with the Union of Students

**Benefits:**

- Gain a wide range of practical skills that will make you more employable
- Practical experience of partner engagement
- Practical experience project management
- Opportunity to participate in the Enactus National Competition and Expo
- Gain experience in community work

**Beneficial Previous Experience:**

- Experience of working with partners
- Passion for combatting social issues

**Training and Support:**

- You will have access to a wide range of training by the Union including training conference and multiple skills-based workshops
- Training resources from Enactus

**Skills Gained:** Participating in this opportunity will enable you to develop and practice the following skills (marked \*)

* <b>Written Communication</b>
* <b>Verbal Communication</b>
<b>Delegation</b>
* <b>Decision Making</b>
* <b>People Management</b>
<b>Negotiation</b>

* <b>Teamwork</b>
* <b>Time Management</b>
<b>Financial Management</b>
<b>I.T.</b>
* <b>Organisation / Planning</b>
<b>Marketing</b>

**Role:** VP of Engagement

**Department:** Union of Students

- Duties & Responsibilities:**
- Responsible for the engagement of the Enactus team
  - Be the key connection between your team and your support network
  - Complete monthly partner engagement reports
  - Arrange monthly support network meetings
  - Attend monthly VPE training calls
  - Arrange monthly meetings with your VPE mentors
  - Arrange two employability events with your business coaches/VPE mentor
  - Promote graduate and placement opportunities of Enactus UK partners to your team

**Time Commitment:**  
Varying throughout the year

**Responsible to:**  
Head of Enactus

- Ideal personal Qualities:**
- Great organisational skills
  - Driven and motivated
  - Being able to motivate others
  - Good leadership skills
  - Great communication skills
  - Able to balance multiple projects at once
  - Experience in social enterprise projects

- Opportunity:**
- A unique opportunity to be a key figure in a social enterprise setting, leading community-based projects
  - To be engaged with the worldwide network of Enactus
  - To be engaged with the Union of Students

- Benefits:**
- Gain a wide range of practical skills that will make you more employable
  - Practical experience of partner engagement
  - Practical experience project management
  - Opportunity to participate in the Enactus National Competition and Expo
  - Gain experience in community work

- Beneficial Previous Experience:**
- Experience of working with partners
  - Passion for combatting social issues

- Training and Support:**
- You will have access to a wide range of training by the Union including training conference and multiple skills-based workshops
  - Training resources from Enactus

**Skills Gained:** Participating in this opportunity will enable you to develop and practice the following skills (marked \*)

- \* **Written Communication**
- \* **Verbal Communication**
- Delegation**
- Decision Making**
- People Management**
- Negotiation**

- \* **Teamwork**
- \* **Time Management**
- Financial Management**
- I.T.**
- \* **Organisation / Planning**
- Marketing**